

**Town of Garfield**  
**TOWN COUNCIL REGULAR MEETING MINUTES Preliminary Draft**  
**Town Hall – June 8, 2016**

**CALL TO ORDER:** Mayor Ray McCown called the meeting to order at 7:00 PM.

**ROLL CALL:** Mayor Ray McCown, Mark Young, Neal Leon, Daymon Marple, David Jones and Dave Ulrick. Staff: Clerk/Treasurer Cody Lord and Public Works Mark Phillips. Absent:

**RELOCATION OF MEETING:** Neal Leon **MOVED** to relocate the meeting due to occupancy exceeding building capacity and the meeting will resume in 10 minutes. David Jones seconded the motion and the motion carried unanimously. Meeting was moved and reconvened 7:10.

**GUESTS:** Evan Ellis with KQQQ Radio, Josh Babcock with Daily News, Darrell and Wanda Grossman, Craig and Jessica Hundsrucker, Peggy Ray, Tom and Windy Tevlin, Sharon Schnebly, Tim and Tami Southern, Sandra Cavallo, Don Brown, Scott Bowman, Jerry Love, Rebecca Jones, Larry Kruse, Mickey Leinweber, Darlene Perkins, Alice Lane, Katie Young, Sonja Hall, Bill Divine, Carol MacPherson, Justin Phillips, Laurie Meyer, Betsy Williams, Dottie Foster and Mary Miller.

Mayor McCown asked if there were any guests that needed to be recognized that wanted to talk about anything other than the sewer plant or personnel issues. Peggy Ray said she would like to talk but was later on the agenda.

**APPROVAL OF MINUTES:** Daymon Marple **MOVED** to approve the minutes of the Regular Council Meeting May 25, 2016. Mark Young seconded the motion and the motion carried unanimously.

**POLICE DEPARTMENT REPORT:** Chief Jerry Neumann and Joe Handley present.

Chief Neumann said all is well in the town, they had a Gar-Pal school graduation with no issues over the weekend. There have been a couple tenant and rental disputes. The department is also starting to work on junk vehicles in town. Daymon Marple asked how the trailer park removal of iron is going and reminded the department the trailer park said they would be fully compliant by spring time. Chief Neumann said he would have Officer Handley follow up on that matter.

**PUBLIC WORKS REPORT:** Mark Phillips present for the Public Works Department

**Water**

- SO2 dispenser is installed and it is a manual adjust so the public works will need to be around to fire it up and make adjustments to it. They are still working through the old SO2 gas that is inventory but the SO2 unit is in the ground and buried. Mark said they will have to drain the contact chamber to take care of some valves. Mayor McCown said the guys did a great job installing the pellet dispenser and Brad ordered 1 bucket of pellets to see how long that would last. The bucket cost \$58.00. Mayor McCown said this is accomplishing one of the major things on the DOE list.

**Sewer**

- Daymon questioned why when Mark and Brad were working on the pellet dispenser the water in the outside tank was just about clear. Mark said the sludge pump was off line resulting in the coloration of the water being different than usual. Dave asked how many hours it took to repair the pump and Mark stated about 8 but possibly as high as 12 hours. Mayor McCown said the pump was out for about 3 days. Mark says they emptied the clarifier so they can have room and now they are back in the process of removing sludge. Mark Young asked how many hours David Tysz has been out at the plant. Mark said he would have to check. Daymon provided the hours logged by David in the last week and he worked 2 hours during the week.

## Garbage

- They are needing some tires for the garbage truck. There are two that need to be changed but Les Schwab is recommending four tires be changed together. Daymon asked if they need to go through the state bid requirements to get them bought and Mark replied they are under the minimum threshold for bids. Mark Young said instead of spreading it out over a couple of months they might as well replace them all at the same time if it is needed. Daymon asked if they should look at any other tire companies other than Les Schwab and Neal Leon said no Les Schwab will be the best for that type of tire. Mark Young **MOVED** to approve getting 4 new tires from Les Schwab for the garbage truck. David Ulrick seconded the motion and the motion carried unanimously.

Mayor McCown also stated the Bobcat has a blown tire and the other 3 are very close to blowing. Neal said there is a company in Moscow that would also carry this type of tire and they could call and see how close the costs are. Neal also added they should get the one tire fixed immediately and get the Bobcat operational. Mark said in total it will be above \$1,000 as they are about \$350 each for tubeless. Neal asked are all the tires finished and it is determined they are about done. Dave thinks there is no reason to buy one tire. Daymon Marple **MOVED** to purchase the tire from Les Schwab for the bobcat. Mark Young seconded the motion and the motion carried unanimously.

## Streets

- Everything normal with streets.

## Park

- Everything normal with parks.

## **OLD BUSINESS:**

### 1. David Tysz Insurance

Mayor McCown said essentially this is the same contract just the revisions from the insurance company. David Tysz will review it and get it back to the town and hopefully by then the town will have a couple applications back. The mayor says if they don't get something soon from the ads then they should expand it. Neal thinks they should proactively be looking for another operator and by the next meeting they should decide if they are staying with David or ending the program then they can get ahold of Ellie so that she can stop the clock once she knows their plan. Rebecca Jones said pertaining to the David Tysz contract, did he say whether or not he would be fulfilling the other requirements that the town is supposed to be fulfilling. Mayor McCown said he is an independent contractor and Mark confirmed with a state operator license. Rebecca questioned if he has a business license. Mark said he thinks the hang up was the insurance and they are trying to protect the town while continuing to have an operator. Mark says they have received one applicant for a contract operator position. Mayor McCown said personally he doesn't think David is going to be with the town long term and they are needing to find someone else.

### 2. Purchase of Forklift

Mayor McCown said Mark started the forklift, got it to the shop and it died. They have replaced the battery and alternator and it is on its last legs. Mark says it doesn't have an extra hydraulic circuit to put a turntable on and altering it would cost too much. Dave asks what exactly are they looking for. Mayor McCown said they need to put out a bid similar to the one they found at Pape which is a 2011. Dave wants to make sure it is not too tall or big and able to handle about 5,000 lbs., Ecology blocks are about 4,000 pounds, and it should be equipped rough terrain. He says to make sure the mast is only a certain height, they would have to get in to like a 10 to 15 foot mast to run into problems. Mark thinks they should be specific with the requirements and maybe Dave should work on the specifics of what is needed for this piece of equipment at the plant. Mayor McCown said the price they gave him at Pape on the 2011 with a new turntable was \$16,000. Daymon Maple **MOVED** that they get bids with a new forklift with new turntable with the parameters Dave and Neal set forth not to exceed \$20,000. Dave said the price is the biggest obstacle, they can work out the other things. Neal said he would suggest somewhere between \$14,000 and \$18,000. David Jones seconded the motion and the motion carried unanimously.

### 3. Additional Street Levy for Repairs

Mayor McCown said this is the levy they talked about at the last meeting asking for a levy for an extra \$10,000 specifically for street repairs. Mark said he does like the idea of leaving it up to the voters to decide if it is right for them. The mayor says under the current levy they will never be able to fix the streets, this is an opportunity to actually pave some streets in town. David Jones asked what streets it would be intended for with the mayor responding Spokane Street and 2<sup>nd</sup> Street, but 2<sup>nd</sup> Street may end up getting done with TIB funds in the coming year. The other street levy that the town runs is strictly for maintenance right now. Dave asks are they going to specifically state the levy is for Spokane Street. Mark thinks if they decide to do this yearly they should specify which street is going to get repaired with the levy money. Mayor McCown said it is fine with him to make it specific to certain streets. This one would be for Spokane between 8<sup>th</sup> and 10<sup>th</sup> street. A guest in the audience asked if there was anyway the money could be used with a grant to make it stretch further. Mayor McCown said it would be specified for a specific street but can be used for matching money as long as it is used for repairs on that street. Mark said they would much prefer to have TIB's support on any project, however they have been unsuccessful in getting them. The mayor said they are tired of waiting while looking around and seeing what needs to be done.

Tim Southern asked how many TIB grants has the town put in for in the last 2.5 years. Mark answers that the town put in for a major grant along the highway for the last two years with the mayor stating both were denied. Mayor McCown said now they are working on 2nd Street to the school and also working on a sidewalk project on 3<sup>rd</sup> Street to the school. Dave said the TIB grants are pretty specific on the condition of the streets they will fund. Neal discussed the amounts that an outside agency would charge for the repairs if the town were to do some of the work and also if the whole base was removed. Mark questions what would the mayor suggest they ask for with the levy and the mayor thought \$10,000 would be appropriate. Neal Leon **MOVED** to run a \$10,000 levy for work on Spokane Street between 8<sup>th</sup> and 10<sup>th</sup> Streets. Daymon Marple seconded the motion and the motion carried unanimously.

### **NEW BUSINESS:**

#### 1. Rental of Restaurant Equipment to Sonja Hall

Peggy Ray is here on behalf of the restaurant committee, she is here to ask the town council today to allow the town to loan restaurant equipment that is currently being unused to Sonja Hall for the Garfield Inconvenience Store. She would be referring to the refrigerator, the ice cream freezer and pie display case. The contract would require that if anything happens to the equipment Sonja would be required to repair it and she would pay \$1.00 a year for the use of the equipment and if a possible restaurant owner would move into the current vacated restaurant space, she would give the equipment back. Peggy Ray said that is Sonja's proposal and she hopes the town council can act on it. Dave says it is great to have a new business in town in the business district but thinks that it should say if the equipment breaks, Sonja would be required to fix it. Dave said he personally fills it would be a good idea to allow use of the equipment.

Mayor McCown said he wouldn't be commenting on this idea as he didn't want there to be any hard feelings. Sonja said she would be delighted to use the big cooler and explains the community has been very supportive of her new business. Daymon confirms they are talking about the ice cream freezer which is the Blue Bunny freezer. Dave said the experience he has had in the past is if you don't operate it eventually it will malfunction and this would be an opportunity to keep it from malfunctioning. Mark said he wanted to confirm with Sonja that he understands the cost to repair the machine in the short term will be a burden to her but eventually she would be responsible for the repairs. Sonja confirmed in the next couple months the business should prove itself and the repair costs would be covered by her. Daymon thinks giving her six months to make sure it works properly would be a good idea. Daymon Marple **MOVED** to accept rental agreement starting after 6 months.

Guest Tom Tevlin said he would like to make a suggestion, he thinks the town should put a value on the equipment and depending on the cost of the repairs if it is more than the equipment is worth then the town can use the value to determine whether or not to fix it. Cody Lord also reminded the council that they

should not be providing an unfair advantage to businesses in town and also reminded them that they should be covered under her insurance in case there is an accident with the equipment while in her care. Daymon questions Sonja if she has insurance and Sonja replied she has personal insurance with Mayor McCown stating they will want to make sure and have that in the contract. Peggy Ray said so it will read the owner will not be responsible for any damages that occur on lease's premises. Daymon also said it should state Sonja Hall assumes responsibility of repairs as long as the value is more than repairs. The town will not be responsible for damages occurring on her premises with rented equipment. Guest Katie Young asked if in the first 6 months she wanted to give it back could she and the council said yes. Mark Young seconded leasing the restaurant equipment named for \$1.00 annually with the language changes suggested and the motion carried unanimously. Cody will have Bishop's Law Office look over the contract once Eric Hansen has returned to the office.

2. Resolution 2016-03. Authorizing Payment of Expenses for Defending an Elective Town Official in a Recall Charge.

Mayor McCown states that Mark Young has asked the mayor to table this issue until the next meeting.

3. Installation of SO2 De-Chlorination Chamber

The mayor explained that they have already discussed this subject. Dave thinks that the unused portion of gases that the public works guys currently have in inventory can be taken back.

Mayor McCown asked if anyone else had anything they would like to talk about. Sonja said that Lincoln Street was too steep and narrow for the grader so the guys said they could bring up some gravel. Sonja wonders if they have a time frame on this. Mayor McCown said that is an alley and the town doesn't maintain alleys. Sonja reply that Lincoln Street goes up to the trees and is not considered an alley. Dave said nobody really travels that street and it is a half of a block long. Mayor McCown notes they used most of the gravel for the WWTP project but maybe on the next load they could take some up there. Mark wonders if they could give Sonja some kind of time frame and the mayor responded they will see what they can do. Daymon suggested to Sonja to keep bringing it up.

Sonja asks if the council is working on a resolution for a formal volunteer application. Mayor McCown said that Cody has the applications available and Cody replied that he is waiting for them to set the policy before the applications would be available. Daymon responded they will put it on the agenda for next time. A guest asks why anything gets tabled, such as the resolution that was supposed to be covered today. Mayor McCown said because Mark asked for it to be tabled until the next meeting. Mark says he requested to have it tabled until the hearing on Friday. Rebecca Jones asked in the recent job postings for the Level II Operator are they declaring a salary in the ad and Daymon confirmed yes. Rebecca asked are they looking for a superintendent and the mayor responded they are looking for a contract operator at this time but also have it listed for a full time employee. Mark asked if they would like to hear the ad and he proceeds to read the job placement ad to the audience. Rebecca also wonders if the council is leaning more towards a contract operator or a full time in house operator and the council says for the immediate they are looking for a contract operator but would like to hire someone full time eventually.

#### **FINANCIAL:**

Approval of Checks: Daymon Marple **MOVED** to approve the following bills presented to council for payment. David Jones seconded the motion and the motion carried unanimously.

Check Register #12300-12305 Plus EFT Dept. of Retirement	Payroll: \$8,178.08
Check Register #12306-12326	Claims: \$19,082.15
	Total: \$27,260.23

**ADJOURNMENT:** Daymon Marple **MOVED** to adjourn the meeting at 7:59 PM. David Jones seconded the motion and the motion carried unanimously.

---

**Ray McCown, Mayor**

**ATTEST:** \_\_\_\_\_  
**Cody Lord, Clerk/Treasurer**